

Agenda

South Morningside Parent Council AGM

Monday 3rd September 2018 at 6.45pm in the School Hall, Deanbank

6.45	Welcome drinks	
7.00	Welcome, attendees and apologies	Chair
7.05	Introduction from the School	
7.10	Overview of Parent Council Achievements from 2017/18 and looking forward	Chair
7.15	Subgroup activities, roles and how to get involved!	Various
	<ul style="list-style-type: none">• Fundraising• Finance & Treasury• Playground• Clubs• Accommodation• Transport• Communications• Morningside Community Council	
7.55	Parent Council Membership	Secretary
	<ul style="list-style-type: none">a) Record of members standing down and membership statusb) Appointment of new parent member volunteersc) Appointment of Office Bearers (by voting members of the Parent Council)	
8.10	Other AGM Business	
	<ul style="list-style-type: none">a) Approval of Minutes of September 11th 2017 AGMb) Approval of SMPC Annual Accountsc) Appointment of independent examiner of accounts 2018/19	Secretary Treasurer/Chair Treasurer/Chair
8.15	AOB	

Supporting Papers

South Morningside Parent Council AGM

Monday 3rd September 2018 at 6.45pm in the School Hall, Deanbank

- Chair Report (Brian Sharp)
- Report and Accounts (Chris Hebden)
- Draft Minutes of the Parent Council AGM Monday 11th September 2017 (Ruth Campbell)

Parent Council Meeting Dates for 2018/2019 (Main School)

- Monday 1st October 2018
- Monday 19th November 2018
- Monday 14th January 2019
- Monday 4th March 2019
- Monday 29th April 2019
- Monday 10th June 2019

SMPC Parent Council: looking forward to 2018/19

Chair Update - Brian Sharp

Why have the PC?

- We all want to maintain an inclusive and welcoming school where all our children enjoy their schooling experience and are encouraged to realise their potential.
- We actively seek to identify and represent the views of parents, guardians and families on schooling matters
- We want to promote links between the school, parents, pupils, nursery providers and the wider community
- We oversee that all individuals with access to our children have the appropriate Disclosure checks
- We oversee and account for monies raised from a raft of events.
- We want to have fun accompanying all our children on their journey.

“To improve the school experience for everyone involved”

South Morningside Parent Council (SMPC) is made up of:

Our Head Teacher and Staff (non-voting members)

Parents and carers (voting members) including 3 office bearers - Chair, Secretary and Treasurer - and representatives of all the sub groups: Morningside Community Council, Clubs Co-ordinator, Fundraising, Finance, Playground, Accommodation, Transport, Communications and PVG Helpers. Maximum of 30 allowed.

How does stuff get done?

- We have 6 Meetings a year
- In addition, each Subgroup has irregular meetings as required
- There is the opportunity for Online discussion
- We are on Social Media
- And specific items are raised i.e. Playground discussions

Looking Back at some Examples

- Continuing to be consulted on the proposed new Primary School at Deanbank
- Ran 15 clubs, offering 20 sessions and 30 hours of activities every week ranging from Football to Coding
- Online updates for parents and carers
- Ran Summer Fairs, Winter Fairs and arranged Christmas Cards and much more...
- ...raising over £17,000, spent making the school experience a better one for all our children
 - Ice lollies at sports day
 - Lighting for the nativity
 - Club start-up costs
 - Scottish Opera, Science Week...
- Pushing for playground upgrades with Edinburgh Council
- Assisted in recruitment of new senior staff
- Enhanced quality of children's play

And finally, none of the above would be possible without volunteers offering their time so, on behalf of our kids, THANK YOU !

SOUTH MORNINGSIDE PARENT COUNCIL

**REPORT AND ACCOUNTS
YEAR ENDED 30 JUNE 2018**

SOUTH MORNINGSIDE PARENT COUNCIL

**REPORT AND ACCOUNTS
YEAR ENDED 30 JUNE 2018**

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SOUTH MORNINGSIDE PARENT COUNCIL**REPORT OF ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2018**

South Morningside Parent Council ("the Council") was formed in September 2007 in accordance with the Scottish Schools (Parental Involvement) Act 2006 and took over all activities previously undertaken by South Morningside School Board and South Morningside School Parent Teacher Association. It is run from the primary school premises at 116 Comiston Road, Edinburgh.

All parents, carers and legal guardians of children attending the Primary and Nursery schools are automatically members of the Council's Parent Forum. A committee of up to 30 members, including three or four office bearers, can be re-appointed each year at the Annual General Meeting to run the Council ("the Committee"). Parent nominations are voluntary and members may be on the Committee for a maximum of three years. In addition, two teacher representatives, chosen by the teachers, have been invited to join the Committee and may serve for a maximum of two years. The school's Headteacher or his/her nominee has a permanent seat on the Committee. The Committee meets regularly throughout the ye

The office bearers during the period were as follows:

Chairman	Brian Sharp
Secretary	Shelagh Halford
Treasurer	Chris Hebden

The purpose of the Council is to advance the education of pupils at the school by providing and assisting in the provision of facilities not normally covered by the Local Authority. In practice this breaks down into two areas - the organisation of fund-raising events and the running of after-school clubs.

The Parent Council has had a successful fundraising year generating net income of £17,960. Details of the specific fund-raising events and clubs run, and the financial results achieved, are shown in note 1 to the accounts. The clubs are not intended to make a surplus but to provide extra educational opportunities for the children whilst at least breaking even financially.

Projects on which to spend funds can be suggested by both parents and teaching staff and are approved at committee meetings. These include small one-off items and larger projects sometimes extending over more than one academic year. During the period £17,071 was spent on projects as shown in note 2 to the accounts. The main items of expenditure this year have been the funding of Theatre trips and Science week, in which the whole school took part, allocations to teachers for use throughout the year, a second sound system, goals for the football clubs, school trip subsidies and one-ery set up costs.

At the balance sheet date, the Council has net assets of £58,087, including £16,850 ring-fenced for playground improvements, which is unchanged from the previous year.

This report was approved by the Committee on 3 September and is signed on its behalf by:

Chairman

Date

SOUTH MORNINGSIDE PARENT COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2018

	Note	Year to June 2018 £	Year to June 2017 £
INCOME	1	120,832	126,076
Direct expenses	1	<u>(102,872)</u>	<u>(100,109)</u>
NET INCOME GENERATED		17,960	25,967
Project expenditure	2	<u>(17,071)</u>	<u>(15,199)</u>
SURPLUS OF INCOME OVER EXPENDITURE		889	10,768
Bank interest received		<u>125</u>	<u>11</u>
SURPLUS FOR THE YEAR		<u><u>1,014</u></u>	<u><u>10,779</u></u>

The notes on pages 4 and 5 form part of these accounts

SOUTH MORNINGSIDE PARENT COUNCIL

STATEMENT OF BALANCES
AS AT 30 JUNE 2018

	June 2018 £	June 2017 £
CURRENT ASSETS		
Bank		
Current account		
Bank balance at year end	73,246	71,120
add outstanding lodgements	1,827	282
less outstanding batch payments/cheques	<u>(12,622)</u>	<u>(5,929)</u>
	62,451	65,473
Accrued income - refund of transport costs	<u>1,136</u>	<u>-</u>
	<u>63,587</u>	<u>65,473</u>
CURRENT LIABILITIES		
Accrued snowboard & skiing term 3 fees	(4,800)	(6,000)
Accrued costs - other clubs (Choir, Zoom)	-	(1,700)
Accrued SMASCC Clubs door duty	<u>(700)</u>	<u>(700)</u>
	<u>(5,500)</u>	<u>(8,400)</u>
	<u>58,087</u>	<u>57,073</u>
REPRESENTED BY		
Balance of fund account at start of year	57,073	46,294
Surplus for year	<u>1,014</u>	<u>10,779</u>
BALANCE OF FUND ACCOUNT	<u>58,087</u>	<u>57,073</u>

*Treasurer**Date***INDEPENDENT EXAMINER'S REPORT**

I have examined the books and records of the South Morningside Parent Council for the year ended 30 June 2018.

This Parent Council, in common with many others of a similar size and organisation, draws much of its income from sources which cannot be fully controlled until they are entered into the accounting records, and consequently, are not susceptible to independent audit verification.

Subject to the foregoing, in my opinion the financial statements set out above and on the preceding page, fairly represent the financial position of the Parent Council at 30 June 2018 and the receipts and payments for the year then ended.

*Independent Examiner**Date*

NOTES TO THE ACCOUNTS
YEAR ENDED 30 JUNE 2018

1 NET INCOME GENERATED FROM EVENTS, CLUBS AND OTHER ACTIVITIES				Year 30-Jun 2017 £	
Note	Income £	Expenditure £	Surplus/ (deficit) £		
Fund raising events					
Summer Fair	11,196	4,144	7,052	8,392	
Winter Fair	9,054	3,070	5,984	7,277	
Christmas Cards	5,969	4,407	1,562	1,662	
Ceilidh	-	-	-	708	
Hallowe'en Party	-	-	-	253	
Fashion Show	-	-	-	2,512	
Sundry Income	244	-	244	882	
Total events	<u>26,463</u>	<u>11,621</u>	<u>14,842</u>	<u>21,686</u>	
Clubs					
Chanter & Drumming	8,358	7,680	678	868	
Choir - Deanbank	1,560	1,660	(100)	22	
Chess	2,701	2,520	181	146	
Code Club	606	551	55	(54)	
Creative Writing	3,540	3,351	189	144	
Football - Coached	2,197	2,325	(128)	-	
Friday Night Football	4,950	4,256	694	989	
Guitar	3,431	3,640	(209)	772	
Gym	6,130	5,107	1,023	917	
Judo	8,001	7,170	831	1,287	
Knitting	1,779	581	1,198	279	
Recorder	3,236	3,049	187	102	
Science	-	-	-	79	
Ski-ing	17,969	17,968	1	163	
Snowboarding	-	88	(88)	26	
Spanish	5,492	5,131	361	417	
Stage	18,649	18,904	(255)	785	
Zoom	4,936	4,623	313	61	
Clubs Doorperson	-	2,646	(2,646)	(2,722)	
Total clubs	<u>93,535</u>	<u>91,250</u>	<u>2,285</u>	<u>4,281</u>	
Other					
City Of Edinburgh Council Grants	a	834	-	834	-
Total other		<u>834</u>	<u>-</u>	<u>834</u>	<u>-</u>
Total		<u>120,832</u>	<u>102,871</u>	<u>17,961</u>	<u>25,967</u>

Parent Council Grants from City of Edinburgh Council - based on per pupil head for meeting and marketing costs.

a

2 PROJECT EXPENDITURE	Year to June 2018 £	Year to June 2017 £
Theatre trips	3,152	-
Teachers' allocation	2,451	2,206
Science Week	2,175	3,045
Sound system	1,685	-
Football goals	1,149	-
Library books	977	595
Science and Food technologies	822	520
One-ery set up costs	690	-
Arts & Crafts Supplies	688	-
School trip subsidised places	671	1,120
P7 transport	515	260
P7 ceilidh band	470	450
Scottish Opera	350	350
AGM & Intro to P1 Parents - refreshments	266	281
Sports entry fees and subsidised places	194	375
P3 Football Set Up Costs	188	-
Sports day lollies	184	250
SMPC Website/email annual fees	123	75
Other general expenditure	97	245
Funding - club spaces	78	-
School Christmas trees	75	75
Morningside Christmas lights	71	100
Tableware	-	1,420
Nursery playground improvements	-	962
Loose parts play	-	700
Playground improvements	-	530
JASS award activities	-	450
Technologies and IT equipment	-	300
Parentmail	-	300
School hoodies	-	179
P1 Nativity	-	160
Popcorn for Christmas Capers	-	122
School playground clock	-	97
Stage Club Hall rental	-	52
Bank charges,diff	-	(20)
	<hr/>	<hr/>
	17,071	15,199

SOUTH MORNINGSIDE PRIMARY SCHOOL

SOUTH MORNINGSIDE PARENT COUNCIL

Draft minutes of the SMPC AGM held on Monday 11th September 2017 at 6.45pm in the main hall.

Total Attendees: (28)

Parent Council Members (14)

Brian Sharp (Chair)	Kirstin Beard
Chris Hebden (Treasurer)	Ellie Trotter
Ruth Campbell (Secretary)	Lesley Macniven
Antonia Hynd (Playground)	
Deborah Murphy (Comms)	
Howard Kippax (Accommodation)	Michael Urquhart * (Head teacher)
Olly Headey (Comms)	Karen Richmond * (Deputy head teacher)
Helen New (Comms)	
Amina Slimani-Fersia (Clubs)	

Parent council made up of 12 Parent Members plus 2* non-voting staff members

Guests (14)

Cllr Neil Ross	Emily Hargreaves (parent)
Joana Valdez-Tullett (parent)	Erica Cairney (parent)
Lucy Birch (parent)	Nadia Robinson (parent)
Jonathan Gregson (parent)	Colin McRae (parent)
Donna McFarlane (parent)	Sabrina Nisbet (parent)
Eilidh Stimpson (parent)	Hemant Shukla (parent)
Lisa Fletcher (parent)	Guangsheng Bao (parent)

Apologies (8) received in advance of the meeting

Cllr Mandy Watt	Cllr Nick Cook
Kathy Gilles (Clubs)	Susan Morgan* (Head teacher)
Irene-Marie Esser	Sarah Green
Sheri Wallace (Finance)	Kate Forster

6.45 Welcome and Introduction to the PC by Brian Sharp (Chair)

7.00 Meeting start, attendees and apologies (Chair)

7.05 Introduction from the Head Teacher Mr Urquhart

Mr Urquhart explained that the dinner experience has much improved since the Parent Council funded crockery arrived. The food wastage has reduced by far now that food is presented well, although knife and fork skills remain a challenge for some! The School is working hard on attainment, and continues to be completely full. The One-ery is coming together well.

Mr Urquhart thanked the Parent Council for their support.

7.15 Parent Council: a review of 2016/17 and looking forward to 2017/18

A) Chair Update (Brian Sharp)

Why have the PC?

- To create a welcoming school which is inclusive
- To identify, seek and represent the views of parents and families
- To promote links between the school, parents, pupils, nursery providers and the wider community
- To oversee and account for monies raised

“To improve the school experience for everyone involved”

South Morningside Parent Council (SMPC) is made up of:

Head Teacher and Staff (non-voting members)

Parents and carers (voting members) including 3 office bearers Chair, Secretary and Treasurer and representatives of all the sub groups: Morningside Community Council, Clubs Co-ordinator, Fundraising, Finance, Playground, Accommodation, Transport, Communications and PVG Helpers. Maximum of 30 allowed.

How does stuff get done?

- Meetings held 6 times a year
- Subgroup meetings
- Online discussion group

- Email
- Playground discussions

Looking Back at some Examples:

- Undertook a finance survey to inform our spending decisions (269 responses)
- Undertook a transport survey related to Deanbank (138 responses)
- Consulted on the New School and took a deputation to Edinburgh Council
- Ran 15 clubs, offering 20 sessions and 30 hours of activities every week
- Started Code Club and extended our clubs to Deanbank
- Informed parents and carers via our website, twitter and Facebook (over 800 views each month)
 - Scottish gas
 - Videos of huts being demolished
- Ran Summer Fairs, Winter Fairs, arranged Christmas Cards, a Ceilidh and much more...
- ...raising over £17,000, spent making the school experience a better one for all our children
 - Ice lollies at sports day
 - Lighting for the nativity
 - Club start-up costs
 - Scottish Opera, Science Week...
- Became a “pilot project” for playground upgrades with Edinburgh Council
- Assisted in recruitment of new senior staff
- Left the “shed” in tip-top shape; secure, tidy and well lit

B) Finance Group (Chris Hebden)

The role of the Finance sub group:

- To ensure all fund raising money is spent in a consistent and fair manner “to support and advance the education and welfare of pupils by providing & assisting the provision of facilities at the school which are not carried out by the local authority”

Who is on the Finance sub group?

- Parents who are on the SMPC
- Non SMPC parents
- SMPS Teaching staff
- New volunteers very welcome!! (We need new ideas and enthusiasm!)

What do the Finance sub-group do?

- Prepare a high level budget annually
- Canvas the wider parent body on how to spend
- Collate all requests for funding, with costs & benefits
- Meet prior to each SMPC meeting to discuss each funding request
- Report to the SMPC meeting on funding requests received with recommendation for acceptance/rejection of each item. SMPC then vote to accept or reject the recommendation.

See Finance Group report more details: We have approximately £60,000 cash in the bank, some of which is ring-fenced for playground works and annual recurring spends. 2017/18 unallocated funds are: £31,500. The Parent Council votes on where to use this money. As in previous years we have planned a number of fund raising events. It is not ideal to be collecting money, as it should be spent for the benefit of our children. Chris encouraged parents to get involved, and noted that as Sheri has served her time on the Parent Council a new finance representative would be required.

C) Playground Group (Karen Richmond)

Last year the City of Edinburgh Council halted all school playground improvement projects in response to the safety concerns raised by parents in regards to the new playground installations at Sciennes Primary and Crammond Primary. As a result, all future playground projects will have to comply with new standards of health and safety.

After three years of waiting, we will be one of the first schools allowed to move forward. We have been given the go ahead to create an environmental garden in the area of the playground nearest to the Craiglea Drive. This will replace the outdated trim track, creating spaces for children to socialise and relax, in addition to planting and harvesting their own fruit and vegetables.

Members of staff have been to visit schools with similar projects, for example at Towerbank Primary School. Staff have met with contractors and given a budget plan of £25,000. Works

will start in the autumn with the removal of the trim track and the creation of seated planters. We continue to improve our Loose Parts Play provision and extend the range of equipment the children have to play with. An outdoor classroom is being planned at Deanbank as part of the One-ery.

D) Clubs Group (Amina Slimani-Fersia)

The Parent Council Clubs have **over 550 children** signed up to do extra-curricular activities in the following 17 Parent Council run clubs:

Chanter	Football	Gym	Snowboarding
Chess	Coaching	Judo	Spanish
Code Club	Friday Night	Knitting	Stage
Creative Writing	Football	Recorder	Zoom Club
Drumming	Guitar	Ski	(Animation)

These would not be possible without parent volunteers offering their time as Club Convenors or with the help of the school Janitor, Roberto - THANK YOU!

Clubs for P1 & 2s at Deanbank are currently: Spanish, Judo and Choir (starting after October break).

Information on who, when, where and how the above clubs run can be found on the SMPC website:

sm-pc.org/clubs/

- The role of the Club Co-ordinator has, in the past, been carried out almost entirely single-handed but the role is huge and the time to start a PC Clubs Sub Group is now.
- The Sub Group would divide the following responsibilities up:
 - 1) Liaise with the council and complete applications for the Lets of the school rooms
 - 2) Act as a central contact for people (tutors/parents) who want to start new clubs
 - 3) Liaise between Club Convenors, the School, and our Janitor & ASCC
 - 4) Update the Club pages on our sm-pc.org website (with Comms help!)
 - 5) Ensure Club Convenors have submitted Club Checklists
 - 6) Help Club Convenors organise PVG certificates for tutors or Parent Volunteers (with the PVG sub group help!)
 - 7) Direct club queries from parents to convenors
 - 8) Keep clubs contact info up to date and ensure ASCC, school office and janitors are also updated
 - 9) Try to find ways of improving the running and booking of SMPC clubs

- SMPC would very much like to move away from the ‘paper’ booking and payment system and anyone who can help make this happen – with existing knowledge or interest in researching this is definitely most welcome.
- PLEASE CONTACT chair@sm-pc.org and clubs@sm-pc.org if you can help / are interested in being part of the SMPC Clubs Sub Group.
- Suggestions / Comments always welcome.

E) Accommodation (Howard Kippax)

What is our purpose?

To make sure that the School is as good as it can be for the children attending, and to provide the best opportunities.

- Promote a positive learning environment
- Represent parent body – to ensure that everyone will have a fair say
- Health and safety
- Contribute to best possible outcomes

How do we do this?

By engaging with stakeholders.

- School management
- Parent Council
- Wider parent body
- Edinburgh Council
- Community Council
- Other local school Parent Councils

The Accommodation Group has built good relationships with the Planning and Families and Education Departments.

There are two sets of interests, with different needs and priorities – Deanbank/the new school and Comiston Road. Our school matters now! We are keen that the new school doesn’t receive all the resources.

Action points

New school

- Maintain contacts with Education Dept
- Coordinated with Gillespie’s & Bruntsfield PC’s
- Active involvement in planning process

South Morningside

- Seek solutions to outstanding issues (for example external control of heating)

- Ensure school maintenance budget is not allocated to new school....

We are keen to welcome any issues parents have or help that may be offered, especially from those with technical knowledge. Please email accommodation@sm-pc.org

F) Communication Group (Deborah Murphy)

Who are we?

The Communication Group consists of four parents, two of which are leaving the Parent Council after serving for three years, so we need new volunteers. We are necessary as this is a three site school, and it is difficult to communicate effectively with everyone. Our job is to support communication between the School staff and parents.

What do we do?

- -Share information with the wider parent community
- -Keep the Parent council clubs information up to date
- -Promote PC fundraising events
- -Maintain a knowledge base of PC information.
- -Facilitate communication between Parents/Carers and the Parent Council

How do we do it?

- We communicate through Facebook, where we currently have 412 likes! This gives good coverage, with information coming from teachers and PC members. We now also include community information.
- Also through the School website, where clubs have a large presence.
- The Parent Council communicate internally via a Google Group account. This also stores PC knowledge and information.

What could you do?

- Website management – adding new posts, updating content. We use Wordpress.
- Improving our social media coverage! Add and share news and other content.
- Developing our knowledge base – write up new procedures, update existing ones.

Email comms@sm-pc.org to volunteer.

G) Fundraising Group (Deborah Murphy)

Who are we?

The Fundraising Group is a team of parents who help with the planning of fundraising events. Events take a huge amount of organisation, with the Fairs requiring over 80 volunteers.

The Fundraising Group needs your help! You can take on the size of role that suits you.

What do we do?

- Halloween Party
- Winter Craft Fair
- Christmas cards
- Family Ceilidh
- Summer Fair
- Fashion Show

What we have achieved

Tablets, goal posts and the Scottish Opera visit are just a few examples of things funded by these events. By joining the PC you can vote on the spending decisions.

- Make money!
- Make kids happy

What that means...

- Sign up to easyfundraising.com
- Organise you own event!
- Join the team
- Help at events - your PC needs you!

Could you help out?

Yes... You can. Come and join us...

H) Morningside Community Council (Deborah Murphy)

Morningside Community Council aims to represent residents on local issues - Our website is [http:// www.morningside.org.uk/](http://www.morningside.org.uk/)

Deborah has been the PC representative for the MCC for the past year. She or her husband attend most meetings; receive the minutes, and feedback relevant information to the PC. The MCC have an influence over what happens locally, so it is important to have a parent on the MCC, or attending meetings, who will support parental views. Issues discussed in the last few months have been relating to scooters around the Deanbank site, and planning of a mountain bike track in the area.

How you can help

- Attend meetings and put forward your perspective on the community in Morningside
- Follow and share updates on Facebook

Deborah has served her three years on the PC, and so a new MCC link person is being sought.

Meetings - mid month, 11 months of the year.

Can you give up some time to represent families in Morningside?

comms@sm-pc.com

Find us on Facebook@ Morningside Primary School Parent Community. Leave us a note....

I) Summary (Brian Sharp)

- **SMPC achieves an incredible amount for the children, the parents and the school**
- **Entirely “powered” by volunteers**
 - Formal Members (officers, teachers, ordinary members)
 - Subgroup members
 - Clubs co-ordinator
 - PVG support
 - Clubs convenors
 - MCC representative
 - Fundraising helpers
 - You can choose the level of involvement that suits **you**

8:15 Parent Council Membership

a) Record of members standing down and membership status (Secretary)

There were 28 parent members and 6 staff members prior to the AGM meeting.

11 parent members have now resigned, 6 of these resignations are automatic following 3 years' service.

Ellie Trotter
Deborah Murphy
Olly Headey
Lesley Macniven
Alan Rehfish
Sheri Wallace
Victoria McCafferty
Craig Hilton
Joss Watson
Aga Morrison
Kate Forster

This creates 13 vacancies.

The maximum number of parent voting members is 30.

b) Appointment of new parent member volunteers (Secretary)

Ruth asked if there were any parents who wanted to join the PC and those interested completed the sign-up sheet provided.

- c) Appointment of office bearers (by voting members of the newly formed PC) (Secretary).

Chair: Brian Sharp put himself forward for re-election as Chair
Nominated by Amina Slimani-Fersia, seconded by Howard Kippax.

Voting: 11 in favour, 0 against, 1 abstention (chair did not vote)

Treasurer: Chris Hebden put himself forward for re-election as Treasurer.
Nominated by Ruth Campbell, seconded by Antonia Hynd.

Voting: 11 in favour, 0 against, 1 abstention (treasurer did not vote).

Secretary: The Secretary position is vacant.

8.20 Other AGM Business

Approval of the Minutes of the AGM held on 12th September 2016 (Secretary).

Voting: 12 in favour, 0 against, 0 abstentions.

Annual Accounts

Prepared by Chris Hebden and independently examined by Mark Macefield. See Accounts Report for details.

Voting: 11 in favour, 0 against, 1 abstention (treasurer did not vote).

8.30 AOB

8.30 Close

The meeting was closed by the Chair, Brian Sharp.

Date of first PC Meeting of the session 2017/2018 – Monday 9th October 2017 at 6.45pm.

Supporting Papers Supplied in Meeting Pack

- 1) Chair Report (Brian Sharp)
- 2) Report and Accounts (Chris Hebden)
- 3) Comms Update (Deborah Murphy)
- 4) Accommodation Update (Howard Kippax)
- 5) Draft Minutes of the Parent Council AGM Monday 12th September 2016 (Susannah Waller)

Appendix

- Clubs Coordinator report
- Clubs Sub-group Proposal