

# Agenda

## South Morningside Parent Council Meeting

Monday June 9th 2014 at 6.45pm in Staff Room

- 6.45 Welcome, attendees and apologies
  - Review & Approval of Minutes of May 12th meeting (Secretary)
- 6.50 Review of matters arising & actions from last meeting (Secretary)
- 6.55 Report: Chair (paper submitted)
- 7.00 Report: Head Teacher (paper submitted)
- 7.10 Report: Treasurer (paper submitted)
- 7.15 Review of Funding Requests (paper submitted)
  
- 7.25 Standing Agenda items
  - a) Clubs Group update
  - b) Fundraising update
  - c) Morningside Community Council update
  - d) Boroughmuir new school update
  - e) Transport update
  - f) Playground update
  - g) Communications update
  - h) Situations vacant
  - i) Accommodation update
  
- 8:15 AOB
- 8.20 Close

**Date of next meeting:** AGM (tbc)

# **Supporting Papers**

## **South Morningside Parent Council Meeting**

**Monday June 9th 2014 at 6.45pm in Staff Room**

1. Draft Minutes of the Parent Council meeting May 12th (Jonathan Mundy)
2. Matters Arising/Action log (Jonathan Mundy)
3. Chair Report (Craig Hilton)
4. Head Teacher Report (Liz Grierson)
5. Treasurer Report (Alison Dalrymple)
6. Funding Requests (Peter Sibson)

## SOUTH MORNINGSIDE PRIMARY SCHOOL

### SOUTH MORNINGSIDE PARENT COUNCIL

Draft minutes of the SMPC meeting held on Monday 12<sup>th</sup> May 2014 at 6.45pm in the staff room.

**Total Attendees: (17)**

#### **Parent Council Members (13)**

Craig Hilton (Chair)	Susan Regnart
Jonathan Mundy (Secretary)	Stephen James
Liz Grierson (Head Teacher)*	Jamie Bookless
Kerry Simpson (Finance)	Yvonne Moore (staff)*
Peter Sibson (Finance Group)	Lauren Jack (Staff) *
Howard Kippax (Accommodation)	Miriam Jackson (Finance Group)
Noelle O'Doherty (MCC)	

Parent council made up of 24 Parent Members plus 5\* non-voting staff members

#### **Guests (4)**

Joanna Loxley (Parent)	Pam Ferguson (Staff)
Fiona Gilmour (Staff)	Colin McRae (Parent)

#### **Apologies (9) received in advance of the meeting**

Marion Bourbouze (Fundraising/Playground)	Kate Smith
Cllr Mark McInnes	Alison Dalrymple (Treasurer)
Elaine Jones (Fundraising)	Stella Sinclair (Communications)
Eileen Maclean (Comms)	Fiona Parker**
Morag MacDonald (Staff)*	

\*\* confirmed intention to resign from PC after the AGM 2014

#### **6.45 Welcome, attendees and apologies - Craig Hilton (Chair) and Jonathan Mundy (Secretary)**

The Chair welcomed all attendees and Jonathan Mundy confirmed the apologies that had been received prior to the meeting. The minutes of the meeting held on March 3rd were verbally agreed by the attendees, however they were not put to a vote as insufficient number of PC members were in attendance to allow a vote.

#### **6.50 Review of matters arising & actions from the last meeting – Jonathan Mundy (Secretary)**

**#03/14:** Secretary vacancy – This action is still open. The vacancy will be discussed again later in the meeting.

#### **6.55 Report: Chair paper submitted by Craig Hilton to the meeting.**

- The fashion show was a huge success and raised approximately £1000.
- Craig thanked the accommodation group for their on-going campaigning and in particular the recent press release, video and article about the Huts.
- The new Boroughmuir planning application has been approved.
- The Summer Fair is on Saturday 7<sup>th</sup> June. More volunteers are needed and a further parent mail will be sent out to encourage volunteers to sign up on-line. Fiona Kippax has already managed to obtain about £980 worth of fantastic prizes for the raffle and silent auction at the fair.
- The outer shed needs a light and Mrs Grierson will speak to Margo who can take the issue up with property services.

#### **7.00 Report: Head Teacher paper submitted by Mrs Grierson to the meeting.**

- Currently 102 catchment children have enrolled for August 2014. Staffing has been allocated for two team taught classes and one of 25. All P1's will be taught at the main school and two P2 classes will be at the annex.
- All P1-3 children will be offered a hot meal at lunchtime from January 2015. P1-2 classes will eat together. New tables and chairs will be provided at the annex. The children will all have a change of space and an opportunity to interact socially at meal times. There will also be a greater supervision ratio.
- The arrangements for the new school day have been made and they will start from August 2014. The aim is to improve the quality of experiences for all the children. Mrs Grierson will speak to the After School Club about the changes to starting and finishing times.
- The school now has 4 full days of hall use at the annex for PE, but the council will only fund one day of pupil support time. The school needs to continue to press for more funding for pupil support for PE.
- Parent Council support was requested to press for further traffic calming measures and improved signage at the annex.

#### **7.10 Report: Treasurer paper submitted by Alison Dalrymple to the meeting.**

There was no discussion of any matters arising from Alison's paper.

### **7.15 Review of Funding Requests - paper submitted by Peter Sibson to the meeting.**

- The success of the Summer Fair is crucial if the Parent Council is to meet its funding obligations and break even targets.
- Peter suggested the PC increase its visibility and improve communication with the wider school and parent body. A single communication should be drafted outlining where the money has been spent, what our commitments are, stressing the importance of support for the summer fair and requesting ideas for future spending. The PC should seek suggestions and thereby a mandate for agreeing future budgets.
- Mrs Grierson will report back with a breakdown of the teacher allocations. This will show what all the money was spent on.
- The pupil challenge will take place on Wednesday. This event was an attempt to get the pupil council involved in fundraising. The school will identify what the money raised from it will go to.
- Mrs Richmond has said that once the school has demonstrated some initial investment in the playground (phase 1) there is a case for a parent group to put together a grant application for further projects.

### **7.25 Standing Agenda items:**

**a) Accommodation update** – Howard Kippax reported that he considers there to be no good options currently on the table for our accommodation problems. The parents consider the school to be full, but the council will not consider a catchment review. The council is now considering replacing both huts. No options are currently off the table and the council has even suggested building on the sports area. There was a discussion about the existence of the old plans to build units around the back wall of the school. The accommodation group will keep us updated.

**b) Clubs Group update** – Kerry Simpson provided a brief update on behalf of the clubs group. The Group currently has no clubs convenor in post. A convenor is needed to book the “lets”, keep a list of clubs and be a point of contact for club issues. A ParentMail will be sent out asking for a volunteer. The procedures for how to set up a club are under development. All children not attending a school club have been offered places or put at the top of waiting lists for their desired club.

**c) Fundraising** – More volunteers required for the Summer Fair. A ParentMail message will be sent out.

**d) Morningside Community Council Update** – Noelle O’Doherty suggested a link be established from either the school website or PC website to the MCC. Noelle suggested inviting the MCC to have a stall at the Summer Fair. She pointed out that the Community Councils are the only group with a statutory right to feedback on planning. This is an important way to keep in touch with developments such as the Craighouse development.

**e) Transport Update** – A PC representative still required. Parking outside schools is an on-going issue. The South Neighbourhood Group are looking for 3-5 schools to take part in a 2-3 year trial involving

the closure of certain streets around schools for part of the day. Susan Regnart felt the annex could be a good location for this. The deadline for this is 30<sup>th</sup> May 2014.

**f) Playground update** – The council procedures have caused delays to phase 1 of the playground development.

**g) Communication update** – paper submitted to the meeting. A draft Code of Conduct has been written by Jonathan Mundy for the Google Group Forum, which is currently disabled. All future users will need to adhere to a code of conduct to take part.

**h) Situations Vacant** - The PC still needs a replacement secretary, clubs co-ordinator, transport representative and “200 Club” organiser.

### **8.00 Requested items**

**a) Polling Place Review** - On 1<sup>st</sup> May the council approved a report on the continuing use of the school as a polling site. Our only course of action now is to appeal to the electoral commission. Howard Kippax suggested we make a freedom of information request to see how many people actually vote at the school.

**b) School Day Proposals** – The changes to the school timetable were submitted to the meeting in the meeting pack and outlined by Mrs Grierson. The PC were comfortable with the proposed amendments.

### **8.15 AOB**

No matters were discussed.

### **8.20 Close**

The meeting was closed by the Chair.

**Date of Next Meeting** – Monday 9th June 2014.

### **Supporting Papers Supplied in Meeting Pack**

- 1) Draft Minutes of the Parent Council meeting held on 3<sup>rd</sup> March 2014 (Jonathan Mundy)
- 2) Matters Arising/Action Log (Jonathan Mundy)
- 3) Report: Chair (Craig Hilton)
- 4) Report: Head Teacher (Mrs Grierson)
- 5) Report: Treasurer (Alison Dalrymple)
- 6) Funding Requests (Peter Sibson)
- 7) Communications update (Eileen Maclean)
- 8) Situations vacant (Craig Hilton)
- 9) School Day Proposals (Liz Grierson)

**South Morningside Parent Council  
Matters Arising/Action Log to be reviewed on June 9th 2014**

**OPEN MATTERS**

Reference	Date Raised	Issue/Action	Owner(s)	Status
#03/14	Jan 27th 2014	Secretary vacancy	All PC members	All to consider for themselves/others

**CLOSED MATTERS**

Reference	Date Raised	Issue/Action	Owner(s)	Last Status Before closure	Closed
#02/12	June 11th 2012	Accommodation Issues	Sub-group	Update provided Jan 28th 2013	Jan 28th 2013
#04/12	Nov 19th 2012	Neighbourhood Group meeting	Roksan Hur	Chair to attend meetings	Jan 28th 2013
#05/12	Nov 19th 2012	Clubs profitability issue	Roksan Hur	Action completed by Roksan	Jan 28th 2013
#06/12	Nov 19th 2012	Craighouse Development response	Howard Kippax	Activities during December	Jan 28th 2013
#07/12	Nov 19th 2012	Fundraising targets	Peter Sibson	To be reviewed at March 4th meeting	March 4th 2013
#01/13	Jan 28th 2013	200 Club	Jonathan Mundy	Review of distribution/updates	March 4th 2013
#01/12	June 11th 2012	M&S Uniforms	Craig Hilton	More information sought from Clan House	May 13th 2013
#03/12	Oct 1st 2012	Payments for Clubs	Peter Sibson	Matter discussed and resolved	May 13th 2013
#03/13	March 4th 2013	PE Improved Provision Proposal	Craig Hilton	Matter agreed	May 13th 2013
#05/13	May 13th 2013	Parent Survey	Craig Hilton	Survey issued to full Parent Forum	May 13th 2013
#02/13	Jan 28th 2013	SMPC Email Addresses	Jonathan Mundy	Update provided in Nov 18th pack	Nov 18th 2013
#04/13	May 13th 2013	Clubs coordinator understudy	Roksan Hur	Kate Hillier agreed to take on role	Nov 18th 2013
#06/13	May 13th 2013	Input into Configuration of school day	Karen Richmond	Action agreed with Chair & becomes #01/14	Jan 27th 2014
#07/13	May 13th 2013	PVG Scheme	Graeme Drummond	Update planned for Jan 27th meeting	Jan 27th 2014
#08/13	May 13th 2013	Social Media Policy & moderation	Jonathan Mundy	Jonathan confirmed arrangements on Nov 18th	Nov 18th 2013
#09/13	Nov 18th 2013	Clubs access/security	Craig Hilton/Kerry Simpson	Update planned for Jan 27th meeting	Jan 27th 2014
#10/13	Nov 18th 2013	Polling Station Review	Craig Hilton	Discussed at Nov 18th meeting	Jan 27th 2014
#11/13	Nov 18th 2013	Recruitment training	Craig Hilton	Jamie Bookless volunteered 27/01 to attend training	May 3rd 2014
#01/14	Jan 27th 2014	Input into Configuration of school day	Craig Hilton	PC volunteers agreed	May 3rd 2014
#02/14	Jan 27th 2014	Setting up Clubs Group	Craig Hilton	Group set up to oversee activities	May 3rd 2014
#04/14	Jan 27th 2014	Clubs Management/PVG/Access	New Clubs group	Issues being addressed by new Group	May 3rd 2014

# South Morningside Parent Council - Chair Report –June 2014

## A year in the life of the Parent Council

- Wine? How do we give away wine again?
- A new clubs convenor...
- Accommodation
- Representation at Morningside Community Council (coming to the Summer Fair)
- ...no clubs convenor
- A focus for fundraising – the playground
- Playground Plans
- Clubs Group!
- Winter Fair
- Accommodation, Accommodation
- Polling place review
- Access Controls
- Fashion Show
- Try out a lunch
- Twitter / facebook / google groups (and code of conduct)
- Rising rolls
- Session dates review
- Accommodation, Accommodation, Accommodation
- School hours consultation
- Recruitment and recruitment training
- Boroughmuir – new school
- Where's the insurance certificate?
- Summer fair planning
- No really, where's the insurance certificate?
- Annexe – road safety

*With apologies to the people and efforts I have forgotten to mention*

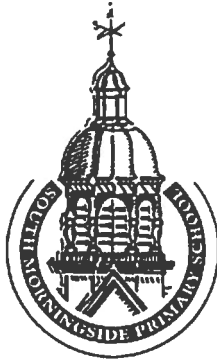
## Looking Forward

- Summer Fair
- Clubs Convenor
- New Secretary
- Light in the shed.... Come on... someone?
- Lets

## Thank you

- PC members
  - Committee members
  - Mrs. Grierson
  - Parents
  - (Non-PC) Teachers
  - Councillors
  - Council staff
  - Pupil Council
  - Pupils
  - Alex
- And a special thank you to our departing secretary, Jonathan





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## Head teacher Report to Parent Council

Meeting 9 June, 2014

Firstly, apologies for my absence tonight.

### Changes to School Day

These have been approved for August 2014, and all parents informed.

### Building Repair Work Planned

Extensive stonework repair has been planned for next session.

The budget for this has been approved.

It will entail scaffolding around the whole building. However, there will be a sheltered walkway at ground level and a platform for work at first floor level, therefore no herras fencing is required.

I have asked that this work be complete before work on replacement and additional classrooms begins. This work is expected from Easter next session.

### Class Organisation for August 2014

We now have 99 Primary 1 children. Two classes of 37 and one of 25 will be formed.

### School Accommodation Report

The preferred option to cope with the rising intake for August 2015 seems to be for 5 single story classrooms placed around the perimeter of rear playground.

The accommodation group have objected to there being 6 classrooms, one of which would be GP space.

I feel strongly that all children would benefit from a sixth classroom to be used for GP space. Increasing numbers, plus the extended lunchtime use of the lower halls puts even greater pressure on the school's ability to timetable for drama, dance and music time for all classes. GP space is also needed to accommodate annexe children each Friday.

We also bring our nursery children on site for whole school events such as MADD and Making a Difference. It is difficult to see how we could manage this without additional GP space being provided.

I would recommend that the Parent Council updates the whole parent body on future plans and the work of the Accommodation Group following our next meeting on Tuesday 17 June.

### Safer Routes to Schools

I have alerted the Convenor for Education, Councillor Paul Godzak, to our concerns re road crossings around Cluny Annexe.

I have also asked the PC chair and Travel Group to take forward our concerns.

I believe that Cluny Annexe should be dealt with in the same way as any other Edinburgh School, with reduced speed limit, clear signage and traffic calming measures in place.

### **School Improvement Priorities for 2014-2015**

- **Literacy and Language**
  - To continue to raise attainment
  - To improve our whole school approach to Reading.
  - To ensure coverage of full range of texts, including media and visual literacy.
  - To ensure whole school progression in Listening and Talking skills.
  - Boroughmuir Cluster focus on developing critical reading skills and tracking progress from P6 to S2.
  
- **Numeracy/ Maths**
  - To continue to raise attainment
  - To extend Numeracy programme and approach from P1 into P2
  - To implement a whole school approach and progression in Mental Maths.
  - To adopt a tool to screen for and identify Numeracy difficulties, in order to plan for and target support.
  - To implement whole school approach to maths/ numeracy assessment.
  
- **Health & Wellbeing**
  - To continue with the next 5 modules to develop Resilience.
  - To fully implement Online Safety modules at all stages.
  - To follow up on Anti Bullying Survey results for P6 and P7.
  - To develop our playground for cooperative and creative play.
  
- **ICT**
  - To continue to use ICT to support effective Learning & Teaching
  - To continue to implement our ICT vision and roll out I pads into P4 classes.
  - To identify and implement core skills progression.

### **Class Teacher Allocations**

Please see returns.

### **Playground Update**

- Mrs Richmond to brief Parent Council.

Mrs Grierson  
Head teacher

SOUTH MORNINGSIDE PRIMARY SCHOOL SMPC  
2nd June 2014

	<u>Income</u>	<u>Expenditure</u>	<u>Profit/(loss)</u>	<u>Notes</u>
<b>Cash bal at start of yr</b>	<b>32,206.74</b>		<b>32,206.74</b>	
<b>Events</b>				
200 Club	1,180.00	464.00	716.00	
Christmas Cards	5,215.00	3,885.66	1,329.34	
Fashion Show	2,037.79	593.81	1,443.98	
Cellidh	2,404.25	990.20	1,414.05	
Hallowe'en Party	375.00	197.21	177.79	
Car Boot Sale	545.47	-	545.47	
Summer Fair	-	2,161.73	(2,161.73)	
Quiz Night	-	-	-	
Winter Festival	7,705.65	2,785.93	4,919.72	
<b>SUB TOTAL EVENTS</b>	<b>19,463.16</b>	<b>11,078.54</b>	<b>8,384.62</b>	
<b>Clubs</b>				
Guitar *	1,815.80	1,260.00	555.80	
Basketball	128.00	165.00	(37.00)	
Brazilian Football	3,066.00	2,370.00	696.00	
Chess	2,035.00	1,464.69	570.31	
Chanter & Drumming *	8,662.00	7,525.00	1,137.00	
French	3,197.00	3,197.00	-	
Gym *	4,387.00	3,455.60	931.40	
Judo *	4,417.50	3,300.00	1,117.50	
Recorder *	2,004.80	1,512.00	492.80	
Ski-ing	15,715.10	10,981.00	4,734.10	
Stage *	12,168.50	9,835.92	2,332.58	
Snowboarding	2,686.00	1,287.70	1,398.30	
Girls Football	1,012.00	1,035.02	(23.02)	
Clubs Doorperson *	-	945.75	(945.75)	
<b>SUB TOTAL CLUBS</b>	<b>60,282.70</b>	<b>46,353.91</b>	<b>12,960.02</b>	
<b>Sundry Income</b>	<b>851.69</b>	<b>-</b>	<b>851.69</b>	
<b>Payments</b>				
Ski-ing Term 3 (2012-13)		4,270.40	(4,270.40)	
Library Books - approved Jun 13		641.95	(641.95)	
Ski Races		423.40	(423.40)	
Teacher's Allocation-approved Jun13		2,595.00	(2,595.00)	
P1 Curriculum/AGM wine-app'd Jun 13		263.90	(263.90)	
SMPC website/Annual Maint- app'd Jun13		108.28	(108.28)	
Playground Consultant - approved May 13		250.00	(250.00)	
Ipad Purchases		3,560.91	(3,560.91)	
Arts & crafts supplies-approved Jun 13		768.52	(768.52)	
Science Budget		433.41	(433.41)	
Drama Workshops-approved Jun 13		547.00	(547.00)	
Expressive Arts - approved Jan 14		1,450.45	(1,450.45)	
P3 Football Set Up Grant approved Jun 13		£150.00	(150.00)	
Other General Expenditure		116.00	(116.00)	
<b>SUB TOTAL PROJECT EXP</b>	<b>-</b>	<b>15,579.22</b>	<b>(15,579.22)</b>	
<b>2013-2014 NET INCOME/(EXP)</b>	<b>80,597.55</b>	<b>73,011.67</b>	<b>6,617.11</b>	
<b>CURRENT BANK BALANCE</b>	<b>112,804.29</b>	<b>73,011.67</b>	<b>38,823.85</b>	
		<i>Control</i>	-	
<b>Available to spend</b>				<b>38,823.85</b>
<b>Less floats 'fund' re fairs</b>				-3,000.00
<b>Less committed:</b>				
Clubs Surplus - note that any surplus as at 30 June becomes available for general use				-£12,960.02
200 Club Winners				-£116.00
				-£13,076.02
<b>Uncommitted funds</b>				<b>£22,747.83</b>
<b>Approved Payments o/s:</b>				
Science Week			-£3,000.00	Approved Jun 13
Scottish Opera			-£350.00	Approved Jun 13
Library Books			-£358.05	Approved Jun 13
Parentmail			-£300.00	Approved Jun 13
Drama Workshops			-£453.00	Approved Jun 13
Playground Improvements			-£4,410.27	Summer Fair 2012 ring-fencing
Playground Improvements			-£13,000.00	Approved Jan 14
Technologies			-£1,500.00	Approved Jan 14
ICT (include projector bulbs)			-£5,000.00	Approved Jan 14
				-£28,371.32
<b>Unallocated funds</b>				<b>£5,623.49</b>

Notes

Fashion Show made £1400

Alison Dalrymple  
Treasurer

# Finance Group Report to 9 June 2014 SMPC

## 1. Requests requiring approval

The PC approved £1100 to spend on 10 bulbs to keep the projectors going for another couple of years. Unfortunately our Promethean Projectors are coming to the end of their shelf life and we are now in the position of replacing. Our approved supplier has come up with a cheaper alternative to the Promethean units but this does mean we have to replace the arm that the projector fits onto. However, at this time it is more prudent to purchase new projectors, whose bulbs all carry a three year guarantee. So instead of spending £1100 on bulbs for the old projectors please can the PC approve to spend £875 replacing one projector? The school has set aside a sizeable budget to replace projectors as required on a phased basis over the next few years. Future bulb purchases (post 2017) will come out of school budget. So it is expected this is a one off request.

## 2. Requests requiring more information

None.

## 3. Budget for 2013-14 (see next page)

At the January meeting we agreed a budget for this academic year, this requires us to raise funds as projected to breakeven. This makes the summer fair very important.

## 4. Budget for 2014-15

With funds now more constrained than in the past, before agreeing a budget for 2014-15, the PC agreed we should survey the wider parent group. This would give us a mandate for agreeing future budgets. As a precursor to this I have pulled together where money has gone in the last 3 years, see page 3. I intend to use the commitments section, is this too detailed?

*Peter Sibson on behalf of the finance sub-group*

## 2013/14 Budget and Actual Commitments and Income

	BUDGET	ACTUAL
<b>bank balance at start of year</b>	<b>32,000</b>	<b>32,000</b>
<b>Committed to spend</b>		
playground improvements ring fence	5,000	5,000
ski invoice for summer 2013	4,300	4,000
ipads March 2013	3,500	3,500
<b>2013/14 budget items</b>		
Ongoing expenditure discussed June 2013*	10,000	9,500
1. Playground improvement:	13,000	13,000
2. Expressive Arts,	1,500	1,500
3. Technologies	1,500	1,500
4. ICT costs	5000	5000
	<b>-43,800</b>	<b>-43,000</b>
<b>projected income 2013/14</b>		
Winter Festival – December	5,000	5,000
Christmas Cards - December	1,000	1,300
Celidh		1,400
Car Boot Sale		500
Fashion Show – April	1,500	1,400
Summer Fair – June	5,000	???
Clan house commission	1,000	???
sundry	1,500	800
	<b>15,000</b>	<b>10,400</b>
<b>retained floats</b>	<b>-3,000</b>	<b>-3,000</b>
<b>Potential available to spend</b>	<b>200</b>	<b>-3,600</b>

\*In June we agreed ongoing expenditure of £10,000 as follows

Science Week	3,000
Teachers Allocation £4 per child	2,500
Library Books	1,000
Drama Workshops	1,000
Arts & Crafts Supplies	750
Scottish Opera	350
Parent Mail	300
P3 Football Set Up Grant	250
SMPC Website Annual Maintenance	100
AGM Wine	100
Introduction to P1 Parents Wine	100
	<b>9,450</b>

## Parent Council committed spending and income over last 3 years

	2011/12	2012/13	2013/14	3 year total
<b>Income</b>			Estimate	
Fundraising income	17,400	16,400	16,500	50,300
clubs surplus*	8,700	2,100		10,800
other	800	1,000		1,800
	<u>26,900</u>	<u>19,500</u>	<u>16,500</u>	<u>62,900</u>
<b>note budget commitments</b>				
Playground improvement:		5,000	13,000	18,000
1 ICT costs	7,500	12,300	5,000	24,800
PE Equipment	1,000			1,000
2 Expressive Arts	1,300		1,500	2,800
Science equipment		1,200		1,200
3 Other	1,900	2,200		4,100
Technologies			1,500	1,500
4 Ongoing expenditure agreed each June	10,000	10,000	9,500	29,500
	<u>21,700</u>	<u>30,700</u>	<u>30,500</u>	<u>82,900</u>
surplus/(deficit) in year	5,200	(11,200)	(14,000)	(20,000)
uncommitted balance carried forward	27,700	16,500	2,500	

### NOTES

1	visualiser, projector bulbs, 6 laptops, screen and digital signage system	7,500
1	ipads (£11,700), mini video cameras (£600)	12,300
2	set of glockenspiels, Drumming workshops at the nursery	1,300
3	cover library stools, stage lighting for nativity, fridge, football goals, ski races	1,900
3	Drums, Chess Club, ski races, bike tools, nativity lighting	2,200
4	Ongoing expenditure agreed each June	
	Science Week	3,000
	Teachers Allocation £4 per child	2,500
	Library Books	1,000
	Drama Workshops	1,000
	Arts & Crafts Supplies	750
	Scottish Opera	350
	Parent Mail, P3 Football Set Up Grant, SMPC Website Annual Maintenance, AGM & Introduction to P1 Parents Wine	900
		<u>9,500</u>

\*Clubs aim to break even but attendance can be difficult to anticipate when setting fees. Large surplus in 2011/12 partly due to stage club ticket sales when production was in school. Surplus for 2013/14 not yet known.